

HP 2200 Maintenance Kit Instructions

The following parts are included in our Maintenance Kits

1 -2200 Fuser Assembly	RG5-5559
1 – Transfer Charge Roller	RG5-5581
1 - Tray 1 Pickup Roller	RB2-2900
1 – Tray 1 Sep Pad Assembly	RB2-6348
1 – Tray 2 Pickup Roller	RB2-2891
1 – Tray 2 Separation Pad	RB2-6349

>>>WARNING<<<

Turn the printer off. Unplug it, and allow it to sit for 30 minutes before performing these maintenance procedures.

Fuser Removal and Replacement:

- Remove the toner cartridge, the tray 2 cassette (and lift printer off tray 3 assembly if installed).
- Remove the DIMM cover.
 1. Open the toner cartridge door
 2. Press and hold the release button
 3. Slide cover forward and then swing out and away from printer.
- Remove the rear cover
 1. Open rear output bin and release the diverter pivot pins from slots.
 2. Let rear output bin drop down completely.
 3. Remove the two now exposed mounting screws.
 4. Lift rear output bin back up to re-engage the diverter pivot pins.
 5. Locate and unlatch the two rear cover locking tabs in the tray 2 cavity.
 6. Pull cover straight down and swing bottom out to lift away from printer.
- Remove the two screws that secure the white plastic reverse guide to the fuser and lift the guide off.
- Unplug the three wire harness connectors.
- Remove grounding screw on left side of fusing assembly.
- Pull the fuser out of the printer.
- When installing replacement fuser, use the guide pins on the printer to ensure proper fuser alignment.
- Reassemble in reverse order.

Transfer Roller Removal and Replacement:

- Remove toner cartridge.
- Locate the black bushing on the left side of the transfer roller next to the gear.
- Squeeze the two locking tabs on the bushing together and lift slightly.
- Slide roller to the left until roller shaft clears the white bushing on the right.
- Lift transfer roller out.
- Insert right side of roller shaft into white bushing and slide roller to the right.
- When tabs on left side bushing align push roller down until tabs lock.
- Check for proper installation by ensuring both ends of roller move up and down.

Tray 1 Pickup Roller and Separation Pad Removal and Replacement:

- Remove the DIMM cover, rear cover, and top cover.
 1. Open toner access door and release linkage arm on right side.
 2. Push arm down into the opening.
 3. Remove the two long screws on the front left and right hand corners.
 4. Remove the two screws on the back side of the top cover.

5. Locate and release the two locking tabs located near the top cover hinges.
 6. Lift top cover up and off of printer.
- Remove lift cover.
 1. Locate and release the locking tabs on top and lower front corner.
 2. Lift off the cover.
 - Remove tray 1
 1. Disconnect two vertical springs at front corners of tray assembly.
 2. Separate door and shelf portions of tray by disconnecting pivot pins.
 3. Slide tray 1 door to the lift and pull away from printer.
 4. Disconnect pivot arms from tray 1 shelf.
 5. Remove shelf by pulling right side away from printer.
 - Remove single separation pad assembly mounting screw and remove assembly.
 - Locate, press and hold left idler release tab. Slide idler wheel to the left.
 - Locate, press and hold right idler release tab. Slide idler to the right.
 - Locate, press and hold roller release tab. Slide roller slightly to the right.
 - Rotate roller forward and out away from printer.
 - Slide new roller onto shaft and move to the left until tab locks.
 - Slide left and right idler wheels back to their original position.
 - Install new separation pad and holder assembly.
 - Reassemble in reverse order.

Tray 2 Pickup Roller Pad Removal and Replacement:

- Remove tray 2 and place printer gently on its top with roller to the front.
 - Pull left bushing locking tab away from roller and rotate forward until bushing slides left.
 - Pull right bushing tab away from roller and rotate forward until bushing slides right.
 - Slide roller to the right until lift (slotted) shaft is clear of bushing.
 - Lift left side up and slide back to the right until right shaft is clear. Lift out.
 - Remove two idler wheels from old roller and install on new part.
 - Install new roller and rotate while sliding to the left to ensure that slotted portion of roller shaft engages with the roller drive shaft.
 - Reseat left and right bushing.
- <<< If right bushing will not seat properly the slotted roller shaft is not engaged properly with the drive shaft >>>

Tray 2 Separation Pad Removal and Replacement:

- Remove paper from tray and place tray on its top.
- Locate to two separation pad locking tabs through the two access slots at front of tray.
- With a flat blade screwdriver, release both tabs.
- Place tray back on its bottom and lick platen in the down position.
- Locate the two licking tabs at front of pad assembly.
- Release one tab and pull up on pad. Repeat process on other side.
- Lift pad assembly straight up.
- Install spring on new pad.
- Align pad with metal tab in tray and push straight down while ensuring that pressure spring maintains the correct orientation.
- Push pad down until all four locking tabs engage.
- Ensure proper installation by pushing pad up and down through full swing.
- Replace tray.